

POSTING for Summer Camp Counsellors

SCOPE OF THE POSITION: Mulberry Waldorf Summer Camp Directors are seeking three Summer Camp Counsellors to oversee and support the daily operations of our Waldorf-inspired summer camps, which will run from July 15 to August 9, 2024, a total of 4 weeks. We are looking for three dedicated individuals who can ideally commit to all 4 weeks to ensure smooth and consistent operations. Please include in your application if you are not available for all 4 weeks, and which week(s) you might prefer. The contract will begin in July, 2024, with two training days leading up to the start of camp, then full days (8:30am-4:30pm) throughout the duration of the 4 weeks. See below for an overview of the weeks, and for more detailed information on the weekly themes go to <https://www.mulberrywaldorfschool.ca/summer-camp-kingston-2024.html>.

Week 1 Theme: Wind and Water Week

Week 2 Theme: Mystery Week

Week 3 Theme: Nature Investigations Week

Week 4 Theme: Carnival Week

Areas of responsibility and tasks include (but are not limited to):

First Aid/Safety

- Ensure all safety standards & procedures are adhered to by self and others at all times.
- Administer First Aid if necessary and qualified.
- Awareness of camper's medications, dietary restrictions, and allergies and ensuring that the meals/snacks and medications are correctly distributed to them.

Scheduling/Programming

- Implement the comprehensive weekly program created by the Camp Directors to run enriching activities according to the weekly themes.
- Implement daily schedules for each camper group (ages 4-6 and 7-11).
- Lead/supervise field trips (campers, logistics, emergency materials, etc.) in collaboration with the Camp Directors.
- Organize and lead various small and large group activities while maintaining supervision of campers at all times.
- Assist in maintaining accurate program records, including incident reports, logbook documentation, and daily attendance.
- Assist in set-up and clean up of location each day.

Parent/Guardian Relationships and Behaviour Management

- Build strong relationships with campers, volunteers, and parents/guardians.



- Mediate camper conflicts/behavioural challenges, with assistance from Camp Directors as needed.
- Implement our Code of Conduct and expectations with campers, volunteers, and parents/guardians.
- Troubleshoot issues and consult with Camp Directors and/or Administrative Head/Pedagogical Director if issues escalate.

The ideal candidates will:

- Be a minimum of 18 years of age.
- Be available for all 4 weeks in the summer (please include in your application if you have limited availability).
- Have related childcare and/or summer camp work experience.
- Be qualified in Standard First Aid and CPR-C by the start of camp.
- Provide a vulnerable sector screening check (CPIC) by the start of camp.
- Review and sign off on all Mulberry Summer Camp policies and procedures.
- Have strong verbal communication skills.
- Be friendly, personable and flexible - modeling appropriate behaviour and positive interactions.
- Be creative and imaginative in bringing the weekly themes to life.

ABOUT MULBERRY: Mulberry Waldorf School is an independent school and a not-for-profit, charitable organization, established in 1996. We offer programs from birth through Grade Eight. Our School is located within an active downtown community in historic Kingston, with access to local parks, waterfront, conservation areas and provincial parks. Our Board of Directors, teachers, administration and parents work collaboratively to sustain the operations of the School.

COMPENSATION: Each Camp Counsellor will be paid at an hourly rate of \$17 per hour (plus vacation pay). During the camp weeks, the estimated schedule will be from 8:30 am to 4:30 pm.

DEADLINE: We will accept complete applications of a cover letter, resumé, and contact information for two professional references by **April 30, 2024**, sent to:

Summer Camp Director Team (Skylar Jordan & Remira Pryce)
Mulberry Waldorf School (mulberrysummercampygk@gmail.com)

Mulberry Waldorf School is committed to employment equity and welcomes diversity in the workplace. We encourage applications from all qualified candidates; however, Permanent Residents will be given priority. We thank all candidates in advance, but will only contact those selected for an interview.